



ISTANBUL TECHNICAL UNIVERSITY

GRADUATE SCHOOL

03.03.2021

Mission

The reason for the establishment of İTÜ Graduate School is to train academics and professionals who are academically competent in their field and can compete in the international arena; to develop interdisciplinary research by promoting university-public-industry cooperation at the highest level.



Vision

The vision of İTÜ Graduate Education Institute is to be an institution that trains highly qualified professionals and academicians at national and international level, contributes to the development of science and technology, and pioneers research and development studies for social needs.



Graduate School Information



The Graduate School was established with its new name in **December 2020** after the closure of **Institute of Science, Technology and Engineering** and the **Institute of Social Sciences**.

All of the Institutes (*Disaster Management, Eurasia, Informatics, Energy, Science, Aviation*) and their departments and programs were combined under Graduate School.



Establishment	1982
Education language	min. 30% English
Education time	6 Semesters (MSc) 12 Semesters (PhD) 14 Semesters (Direct Doctorate from Bachelor)

Contact information	
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Administration Board



Prof. Dr. Ahmet Duran ŞAHİN
Dean



Assoc. Prof. Dr. Ahmet ÖZTOPAL
Vice Dean



Assoc. Prof. Dr. Mahmut ALTINBAŞ
Vice Dean



Assoc. Prof. Dr. Burcu YILDIZ ATAŞ
Vice Dean



Asst. Prof. Abdussamet SUBAŞI
Vice Dean



Asst. Prof. İhsan Burak KULGA
Vice Dean



Mustafa ÖZKARTAL
Secretary

International Student Contacts



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Education



Departments and Programs

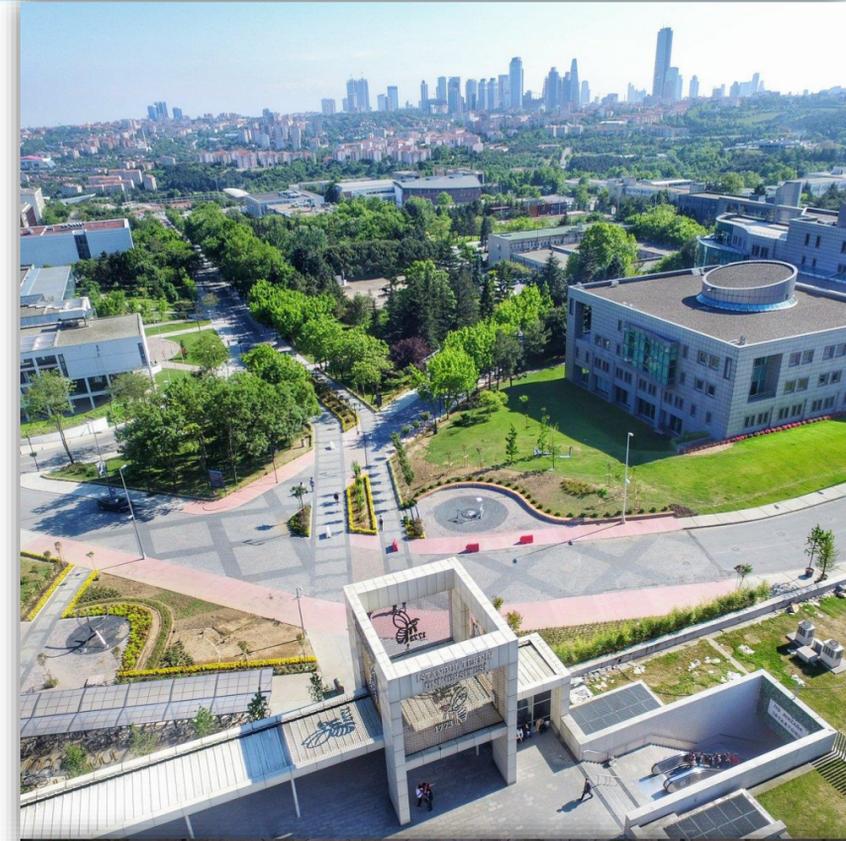
76 Departments

Programs

98 Master

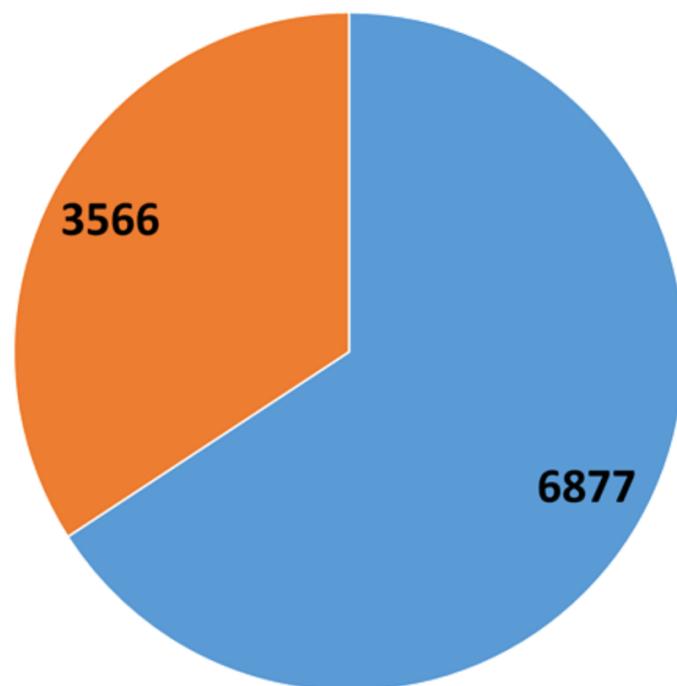
24 Master (non-thesis)

61 Doctorate



Number of Students

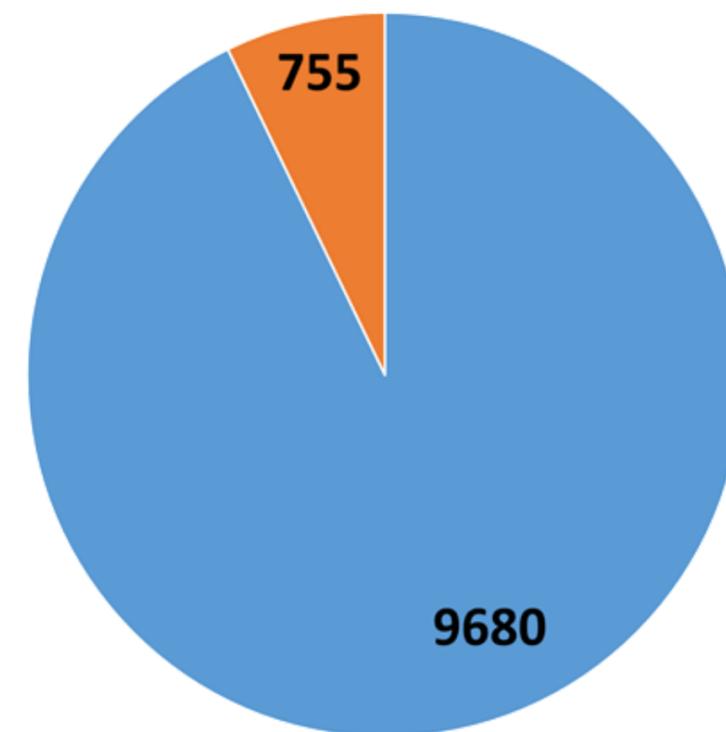
- Total 10443 student
 - Doctorate: 3566
 - Master: 6877
 - with thesis: 6469
 - non-thesis: 408



■ Master ■ Doctorate

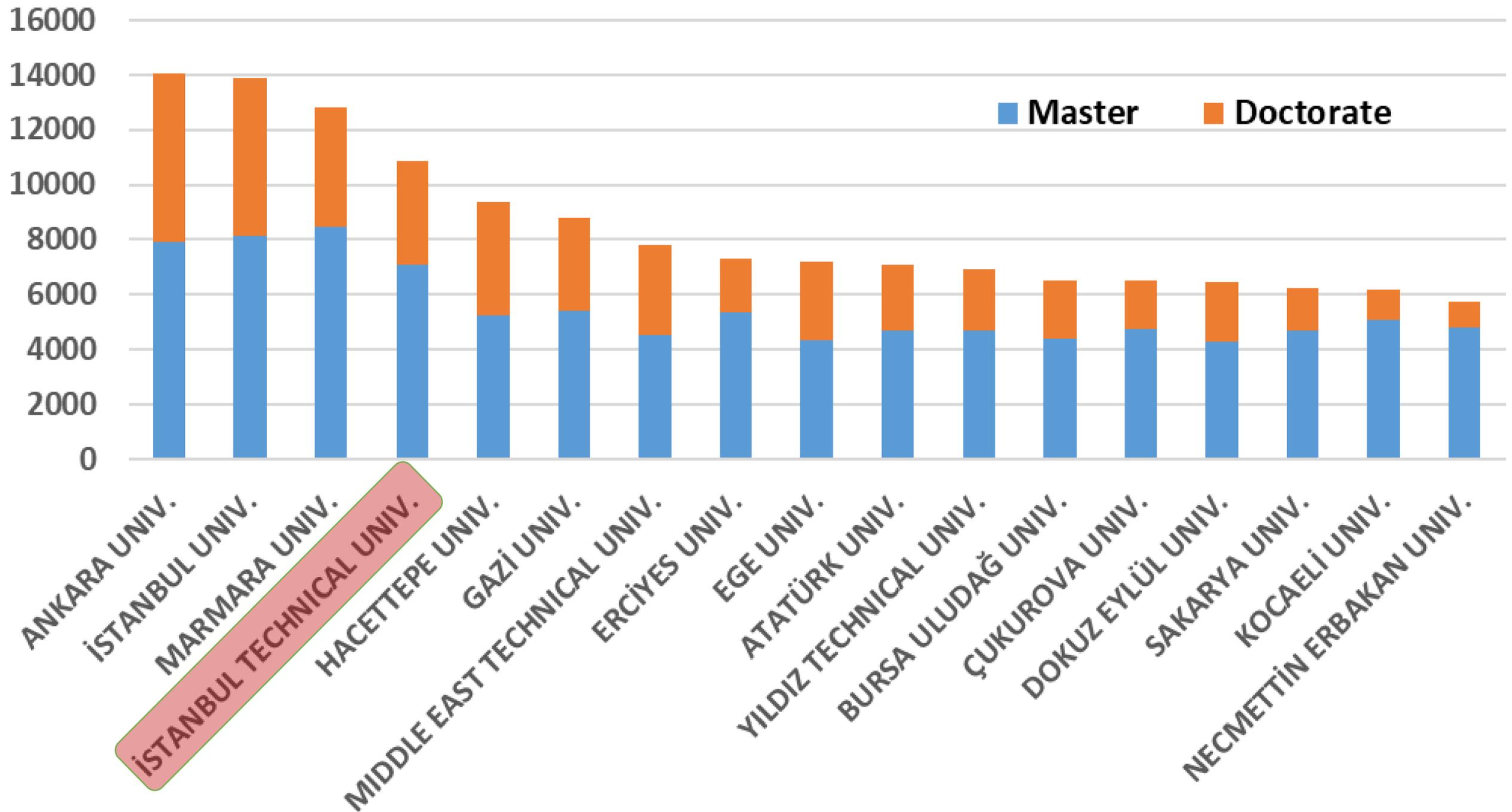
Number of International Students

- Total 755 (%7)
- Doctorate : 257 (%7)
- Master: 498
 - with thesis : 469 (%7)
 - non-thesis : 29 (%6)

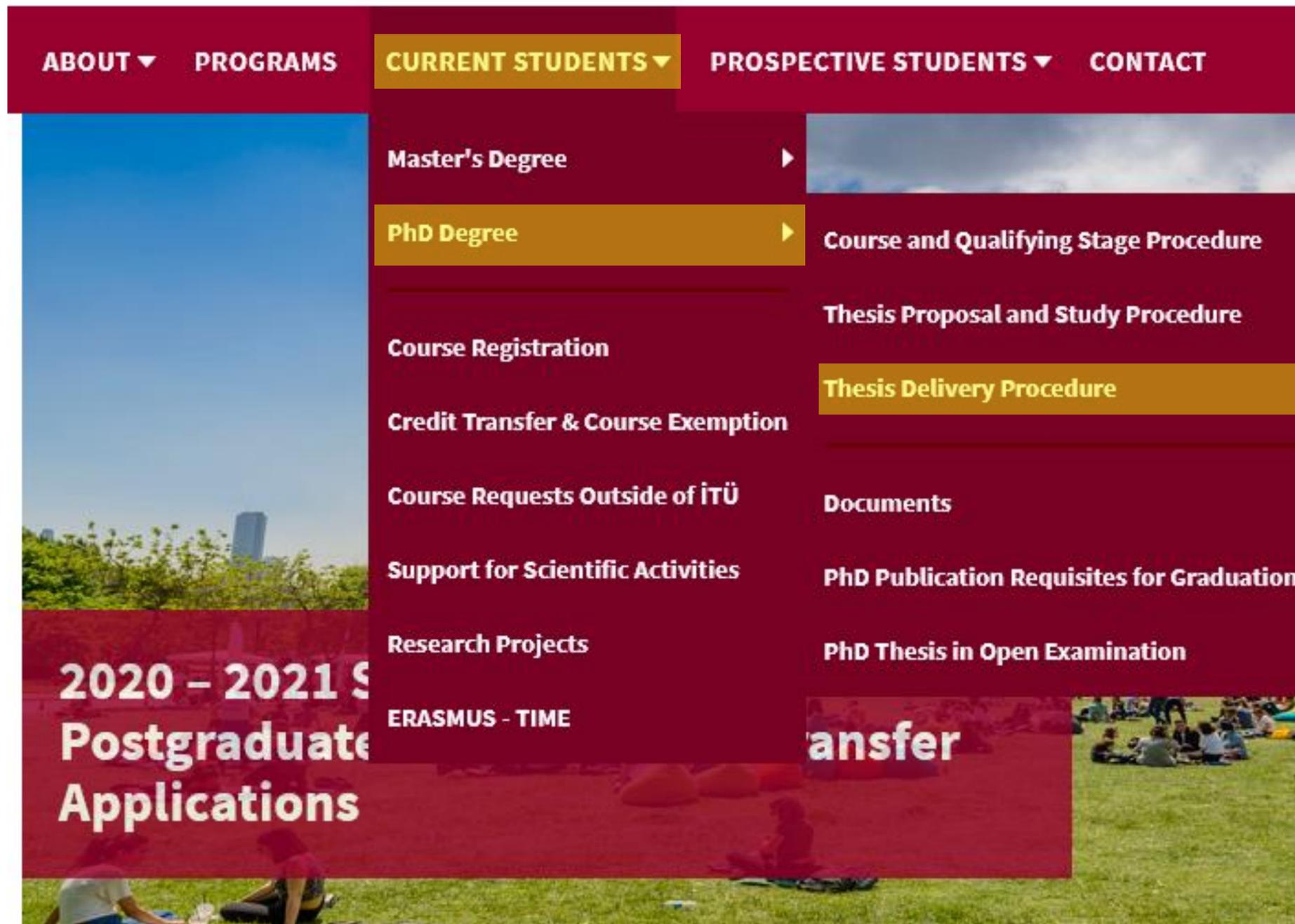


■ National ■ International

Number of Graduate Students by Universities



HEC, 2019-2020 data



The screenshot shows the navigation menu of the Graduate School website. The menu is organized into several categories:

- ABOUT** (dropdown)
- PROGRAMS**
- CURRENT STUDENTS** (dropdown)
 - Master's Degree
 - PhD Degree** (dropdown)
 - Course and Qualifying Stage Procedure
 - Thesis Proposal and Study Procedure
 - Thesis Delivery Procedure**
 - Course Registration
 - Credit Transfer & Course Exemption
 - Course Requests Outside of İTÜ
 - Support for Scientific Activities
 - Research Projects
 - ERASMUS - TIME
- PROSPECTIVE STUDENTS** (dropdown)
 - Documents
 - PhD Publication Requisites for Graduation
 - PhD Thesis in Open Examination
- CONTACT**

At the bottom of the menu, there is a banner for "2020 - 2021 Postgraduate Applications" and a "Transfer" link.

Current Students

Basic Pages

Master

- Course Stage Procedure
- Thesis Submission Procedure

Doctorate

- Course and Qualification Stage Procedure
- Thesis Proposal and Study Procedure
- Thesis Submission Procedure

Course Registration

Credit Transfer

Support for Scientific Activities

Research Projects

ERASMUS – TIME

Payment of Tuition Fees



Announced at the beginning of **each semester** within the specified dates

✓ Please check **ACADEMIC CALENDAR**.



Tuition fees can be paid at any branch of  **VakıfBank**

There is a branch of Vakıfbank on the Ayazağa Campus.

<https://goo.gl/maps/sTogK11Bo6NkWsHx7>

Student ID Card & Email Account



After registration, you'll receive an email

- ✓ details of **İTU ACCOUNT**
- ✓ how to obtain **STUDENT ID CARD**

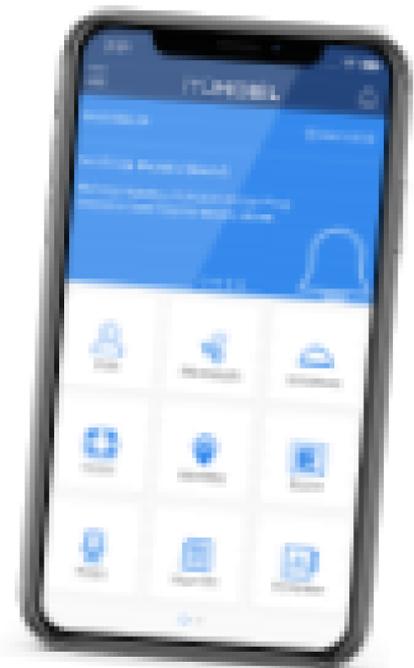


İTU services can be accessed **ONLY** by **İTU ACCOUNT**.

İTU Student ID card allows you

- ✓ enter all campuses
- ✓ load cash to purchase lunch/dinner at dining halls
- ✓ borrow books from the library

Note: Install **İTU Mobil** from Google Play Store (Android) or App Store (iOS) to easily manage your card and course notifications.



Residence Permit (İkamet)



Visit [Residence Permit page](#) to check which documents are required by the **İTU International Students Office** for your residence permit submission.

Collection of Required Documents for Student Residence Permit Application by the Student

1. Application Form ▼
2. Four (4) Biometric Photographs Compliant with ICAO Standards ▼
3. Copies of Passport, Visa (if Possible) and Entry Stamps ▼
4. Photocopy of the Residence Permit Card ▼
5. Student Certificate ▼ (Students who make an appointment do not have to prepare the Student Certificate. Please refer to the International Students Office for more information.)
6. A Document That Shows Your Address Information and Statement of Income ▼
7. Valid Health Insurance ▼
8. Receipt of The Residence Permit Card Payment ▼
9. Declare and Accept Declarations Document ▼
10. If The Student is Under 18 Years Old Birth Certificate and Consent ▼



Applications *via* **İTU ACCOUNT** on the [PORTAL.itu.edu.tr](https://portal.itu.edu.tr)

- **Meal scholarships**
Each year, İTU offers meal scholarships to eligible students. Eligible students receive free meals at the campus dining halls.
- **Scholarships offered by Private Foundations**
- **Granted research projects**
Students should contact their department/program/academician to inquire about assistantship opportunities in a granted research project.

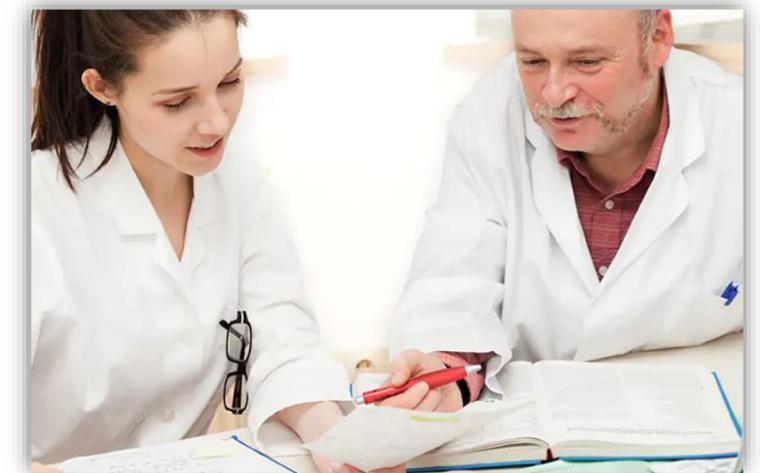
Course Registration for Graduate Students

New students are assigned to Program Coordinator

- ✓ Program Coordinators assist in choosing and registering courses for the **first semester only**.

! An **official thesis SUPERVISOR** must be chosen at the beginning of the **second semester**.

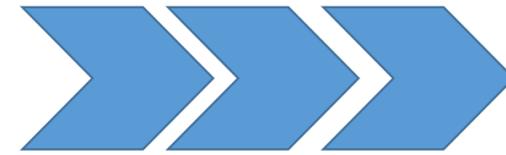
- ✓ The advisor is the only person authorized to validate courses in the system.



Note: Find the list of courses for each semester and information on **REGISTRAR'S OFFICE** Webpage

Master's Degree Course Stage – Key Points

By the end of the 4th semester, all course requisites must be completed.



Students who provide all requisites can continue to thesis study. 

Succeeded courses must be 24 credits in total.



Students who fail to provide any of the requisites are dismissed from the university.

Cumulative GPA must be at least 3.00.

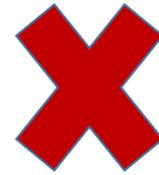
At least 4 compulsory, 4 elective and 1 seminar course must be succeeded.

Details : LEE Website

Master's Degree Course Stage Procedure. Check for the steps for additional information.

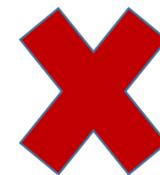
Master's Degree Thesis Delivery- Key Points

Students can begin to thesis study in the 3rd semester and onwards.



Student who fails in the thesis defense examination is dismissed from the university.

Thesis delivery must be completed by the end of the 6th semester.



Student who doesn't deliver their thesis in 1 month after the thesis defence examination is dismissed from the university at the end of their maximum study period.

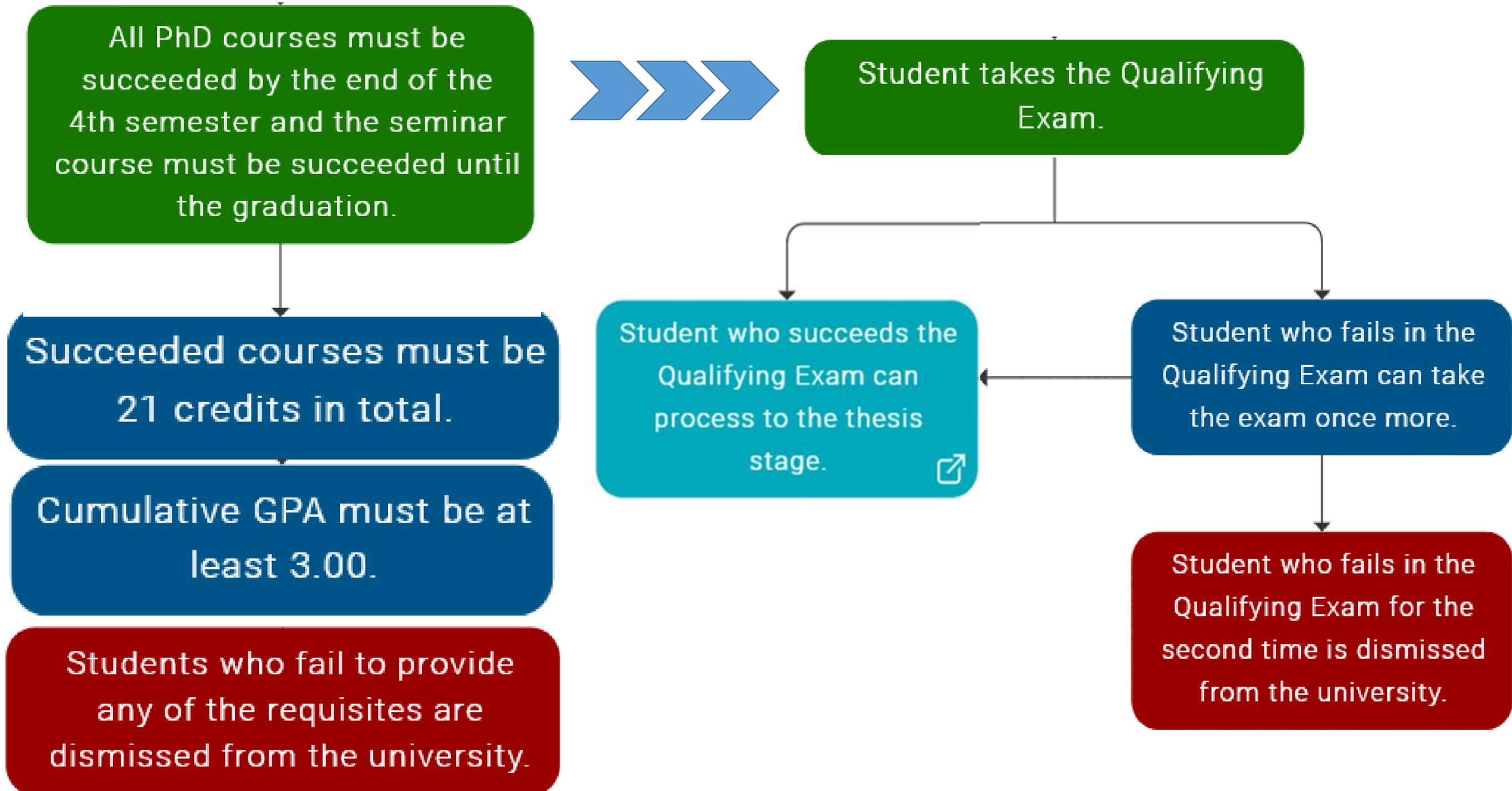
Depending on the registration semester, student makes an academic publication.



In order to graduate, students must have an acceptance from a national or an international conference for a paper or an article produced from their thesis.

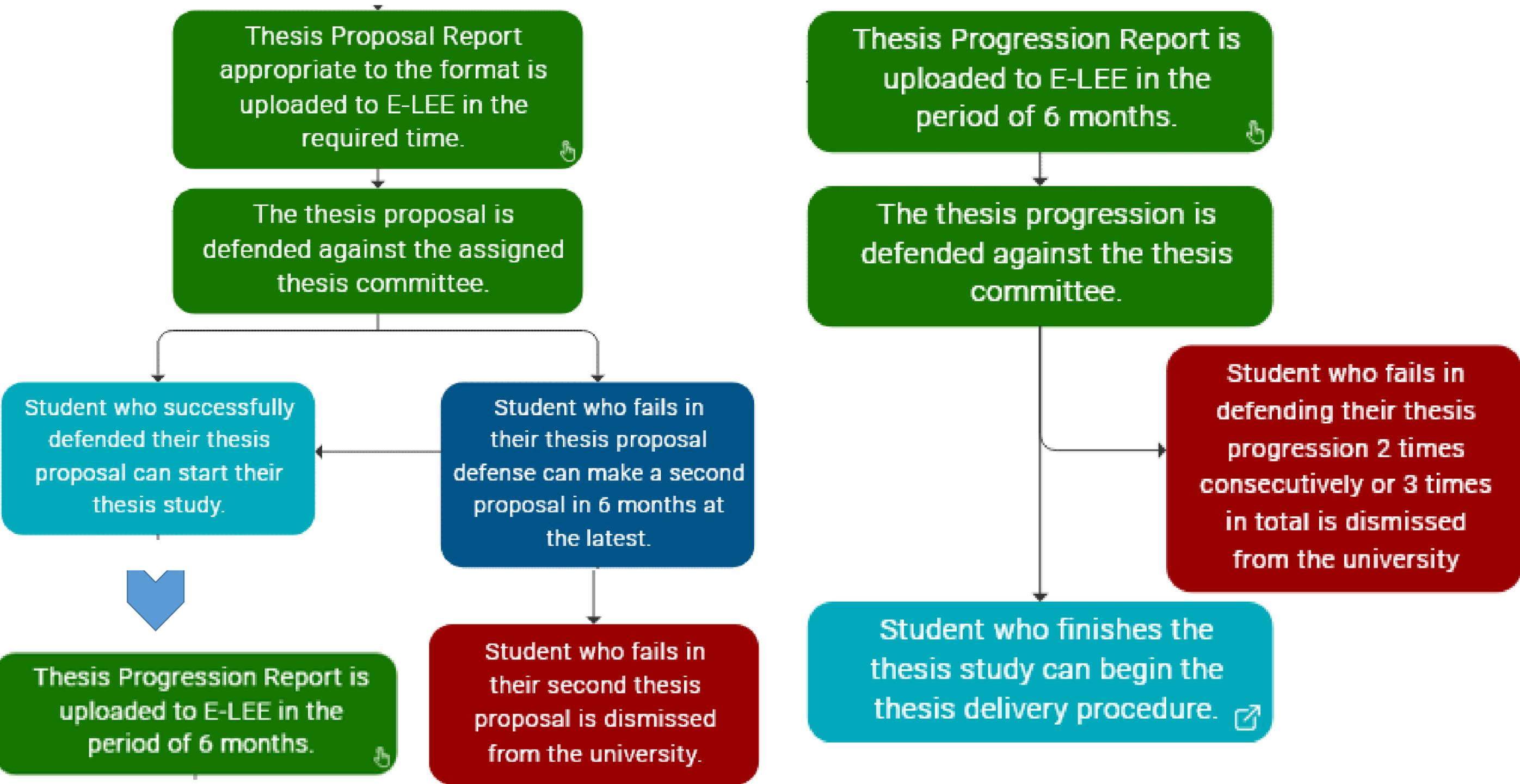
For additional information, please check the steps at Master's Degree Thesis Delivery Procedure at [LEE Website](#).

PhD Course and Qualifying Exam - Key Points



For additional information, please check the steps at PhD Course and Qualifying Stage Procedure at [LEE Website](#).

PhD Thesis Proposal and Progress - Key Points



For additional information, please check the steps at PhD Course and Qualifying Stage Procedure at [LEE Website](#).

PhD Thesis Delivery Procedure - Key Points

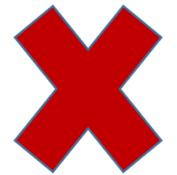
Thesis delivery must be done by the end of the maximum study period.

Maximum study period is 12 semesters for regular PhD programs and 14 semesters for PhD programs applied with a Bachelor's Degree.

Student who passes the thesis defense examination begins the graduation procedure and completes it in 1 month.

Student who fails in the thesis defense examination is dismissed from the university.

Student who doesn't deliver their thesis in 1 month after the thesis defence examination is dismissed from the university at the end of their maximum study period.



Check PhD Publication Requisites for Graduation



Department:	Aeronautics and Astronautics Engineering	▼
Registration Semester:	2011 - 2012 Fall Semester and before	▼

Show Graduation Requisites

Frequently Asked Questions

- **Can I postpone my admission to the next semester?**

Postpone is not possible. If you don't make your studentship registration, your acceptance will be dropped and you will have to apply again in the next semester. But, you can make a request for semester freeze by showing a reason.

- **Can someone else make my final registration?**

If the documents are original and complete, someone else can register them for you.

- **GRE certificate does not be ready for the pre-registrations, can I submit the document later?**

No. During the application, you must upload your document to the system.

- **Do I have to submit my original diploma during registration?**

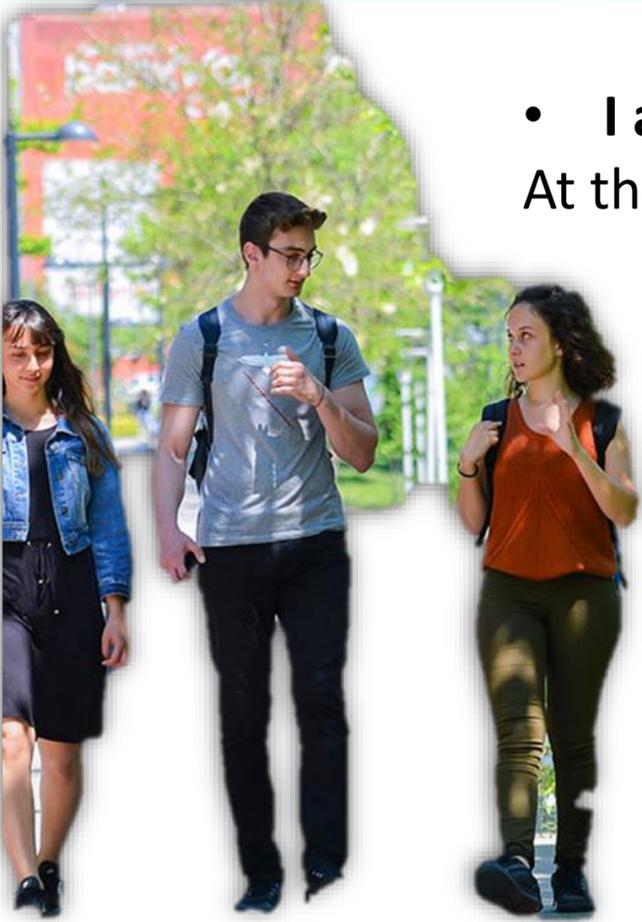
You can submit a photocopy of your diploma provided that you show the original.

- **How long does it take to submit the equivalence or university recognition document?**

You must submit by the end of the first semester you enroll.



Frequently Asked Questions



- **I am a graduate student, when will I start paying Student Tuition Fee?**
At the beginning of the first semester.

- **Will I study the Scientific Preparation?**

The program coordinator of the graduate program you are enrolled decides whether or not to study the Scientific Preparation.

- **I am a graduate student, when should I pay the Student Tuition Fee?**

You can check it from the Graduate Academic Calendar.

- **Can I do Masters and PhD at the same time?**

You cannot enroll in two (2) Graduate programs with thesis at the same time.

- **I deregistered from the master's degree. I now have the right to register again. Can I transfer the courses I have taken before?**

You have the right to apply for credit Transfer and course Exemption. You may submit a petition to Graduate School.



Frequently Asked Questions

- **I am a Master student, if my enrollment is cancelled for some reason or if I cancel it myself, can I enroll in the same department again?**

Unfortunately! In the new application period, you can apply again to the same department with the current required documents.

- **I made a final registration, where can I get my Istanbul card?**

After completing your final registration, you can get it from Istanbul Card Centers.

- **I want to freeze my registration, what should I do?**

You have to apply to the Graduate School for freezing.

- **I am a graduate student, under what conditions will my registration be canceled?**

If you cannot complete your courses and your thesis within the period specified, you will be in a dismissal situation. You can consult Graduate School for detailed information on the subject.

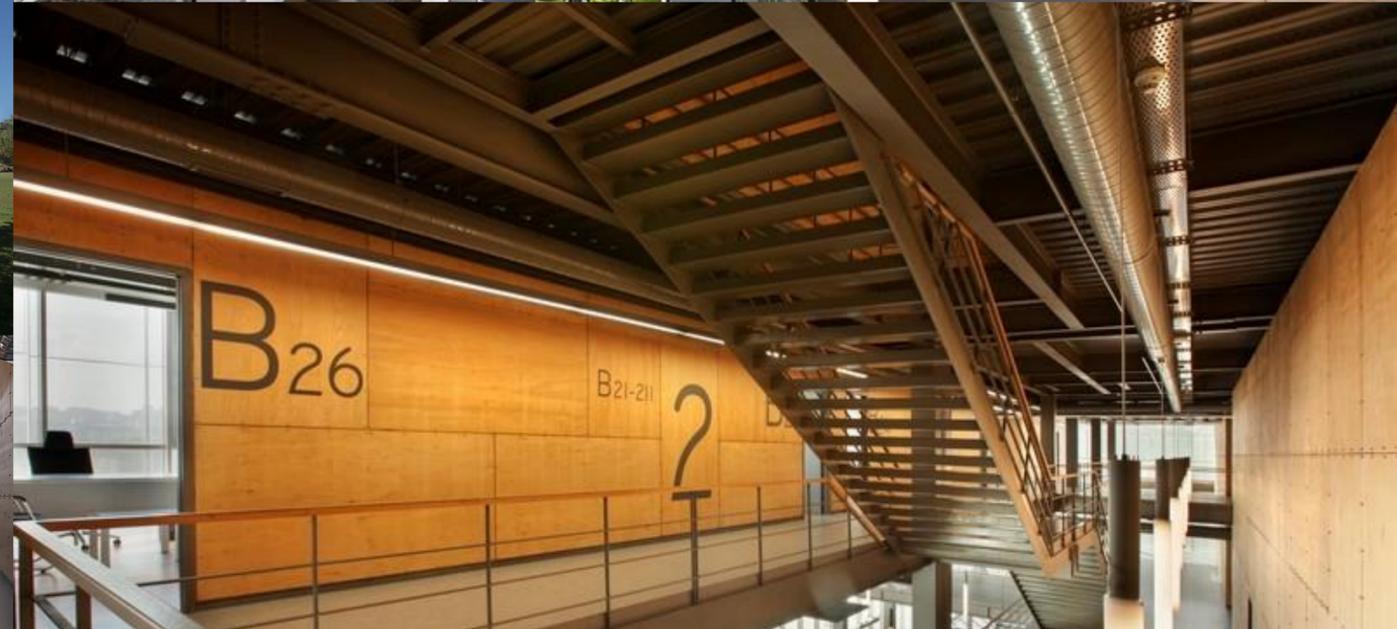
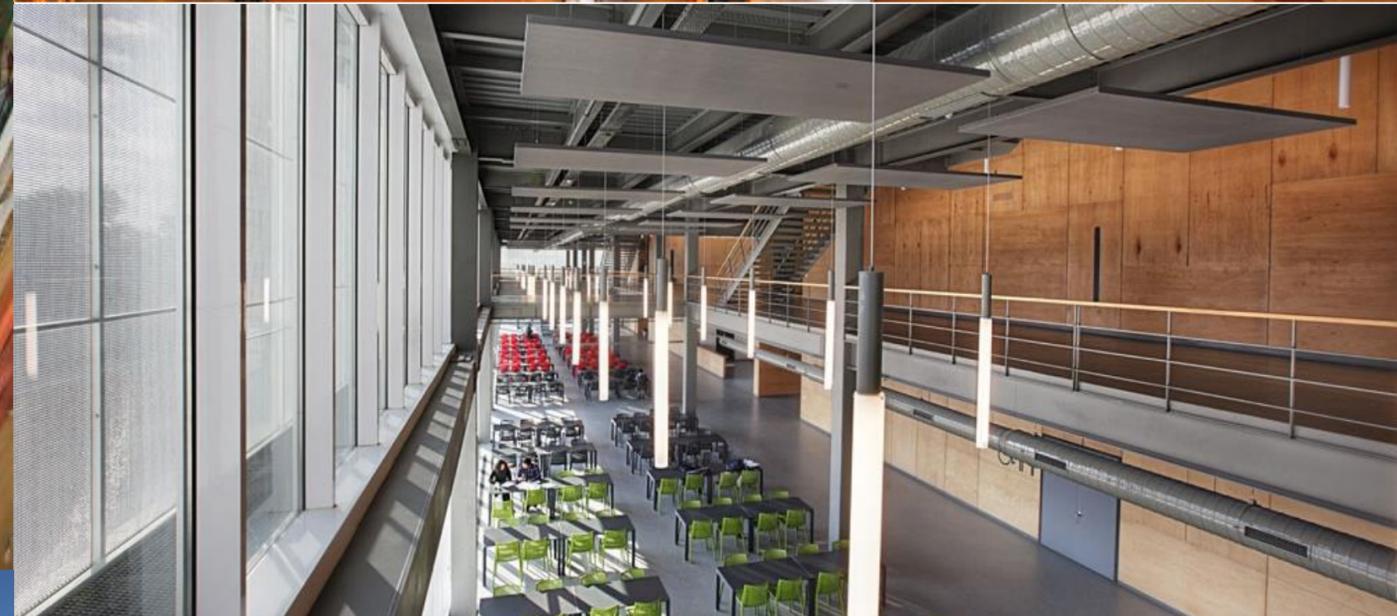
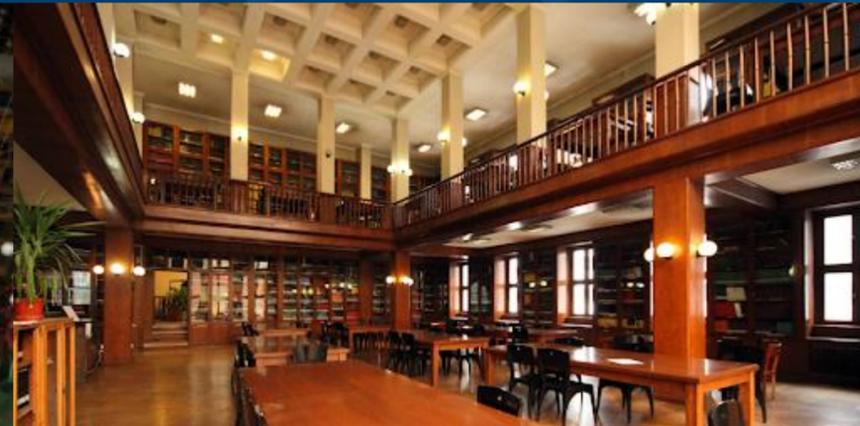


Graduate Student Processes/Petitions

- Course, Student Documents, Student Requests, MSc and PhD Thesis petitions
- Course Petitions (Grade Objection, Course Substitution etc.)
- Document Requests other than Standard Student Certificate
- Request for registration cancellation
- MSc and PhD Thesis delivery process tracking
 - Thesis submission application
 - Creating Thesis Identification
- Doctorate
 - Qualifying exam application
 - Thesis Proposal and Thesis Study reports



Study Areas & Classrooms



Laboratories





ISTANBUL TECHNICAL UNIVERSITY